

Position Summary:

Position Title	Project Manager
Number of position	01
Gender	Male & Female
Unit/Department	Program
Job type	Contractual
Contract Duration	01 year (Extendable)
Duty Station	Mirpurkhas & Sanghar
Project Title	Manzil Youth empowerment and Leadership

Duties and Responsibilities

- To work as focal person for the project and lead interventions in target districts
- To ensure project planning, execution and time management for all targets, deliverables and set goals,
- Provide overall orientation and vision of project to all team members and partners,
- Responsible for Liaoning in the targeted districts with government and other stakeholders,
- Identify youth, community leaders, local partners and assist them to provide support in project activities,
- To engage local CBOs & NGOs for quality input and ensure outreach and scope of work.
- Responsible to verify all the field work, documentation and data made or reported.
- Responsible for project related financial management and effective utilization of resources including staff.
- Assist Program and M&E units for any field level support, as and when required.
- To do budget tracking during implementation of project
- To comply with organizational policies and procedures
- Any other task assigned by the supervisor

Required Qualification & Skills:

- Master's degree in Social Sciences, Project Management, and another relevant subject
- Minimum 7 years of project management experience in the development sector.
- Experience in youth-led initiatives focusing on economic empowerment, human rights, and good governance.
- Proven track record of improving the lives of minorities, persons with disabilities, and transgender individuals.
- Knowledge and experience of advocacy campaign on Youth lead initiatives and CSOs.
- Proficiency in English language, both in writing and verbal communication
- Strong report writing skills
- Substantial knowledge regarding the program management on field level
- Strong organizational and leadership skills
- Excellent communication and representative skills (written, oral, cross-cultural)
- Positive attitude and ability to multitask and deal with stressful situations.
- Ability to adapt within the working environment.
- Ability to work as part of a team.

How to Apply:

Interested candidates can apply through the application form link <https://forms.gle/gVcm3Ct38yPV46Wq6> by or before 5th December 2025

If any need for clarification please contact through Email hr@cssp.org.pk **Cell# 0336-3291938**

Note: Only short-listed candidates will be called for written test/ interview and organization reserves the right to cancel the advertised post. Local candidates are encouraged to apply. No TA/DA is admissible to candidates shortlisted for test/interview. Civil Society Support Program (CSSP) is equal opportunity employer, Females, Minorities and physically challenged candidates are encouraged to apply.